



## ***Walpole Fire Department*** ***Emergency Services***

***Edward L. Hartmann, Jr.***  
***Chief of Department***

***Timothy F. Bailey, Jr.***  
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Captain John W. Mattson    Captain Stephen H. Smith

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### **Town of Walpole** **Firefighter Examination**

The Town of Walpole will be conducting an entry level examination for the position of Firefighter/Paramedic on June 10, 2004. Applications for the examination are being accepted at the Walpole Town Hall, Personnel Office, Room 123, 135 School Street, Walpole MA 02081

All applications must be received no later than June 1, 2004 at 4:00 P.M.

Applicants will receive an information packet explaining the position, particulars of the exam and the hiring process.

### **Walpole Fire Department Firefighter** **Examination Information Sheet**

Applicants must successfully pass a 100 question multiple choice exam. Passing grade is 70%. The questions for the exam will be taken from the I.F.S.T.A. Essentials Manual, 4th Edition 1998. This manual can be purchased online at: <http://www.ifsta.org/html/catalog/36041.htm> or from: FSP Books & Videos, 577 Main Street, Hudson, MA 1-800-522-8528

The Essentials Manual addresses the 1997 edition of NFPA 1001, Standard for Fire Fighter Professional Qualifications, Levels I and II, widely accepted as the standard of knowledge and skills measurement for all firefighters in North America and beyond. This IFSTA manual includes an appendix list of the job performance requirements from the NFPA standard and a cross reference of the NFPA requirements to the chapters of Essentials.

Essentials is the "bible" on basic firefighter skills and is the required training manual in countless local fire departments and state/provincial training agencies in every region of the country. It has an easy-to-read format with extensive use of photographs and colorful illustrations, plus 17 tables.

The use of skill sheets is new with this 4th edition of Essentials. Skill sheets describe the step-by-step procedures for many of the skills covered in the text.  
ISBN 0-87939-149-9

Applicants who are successful in attaining a passing grade of 70% will be placed on a list with a ranking by test score. All applicants must be Emergency Medical Technician Paramedic licensed at the time of hire.

On the day of the examination, the applicant must bring a certified bank check or post office money order for \$35.00 made payable to Jacques Personnel, Inc. This is a non-refundable fee. Cash and personal checks will not be accepted. A picture identification will be required to enter the examination room.

Starting Salary on July 1, 2004 is \$699.72 per week. Paramedics receive 9.5% of their base annual pay per year, as an added stipend.

***Test Location is the Walpole High School, Cafeteria,  
257 Common Street, Walpole, MA 02081.***

***Test Date is June 10, 2004.***

***Test Time is 7:00 P.M.***

**Applicants must arrive 15 minutes prior to test time for processing. The test results are final. An eligibility list will remain in effect for two (2) years.**

#### **No Smoking or Use of Tobacco Products**

Please be advised that in accordance with the provisions of Chapter 697, Section 117 of the Acts of 1987 no person who smokes or uses any tobacco products shall be eligible for appointment as a Firefighter or Police Officer from the eligible list established after June 7, 1988 and no person appointed after that date shall continue in such office or position if such person thereafter smokes or uses any tobacco products.

#### **Medical and Physical Standards**

In order to be considered for employment you must pass a medical examination and a strength and agility test, as mandated by law. The requirements can be viewed at: <http://www.state.ma.us/hrd/employment/physicalabilitytest.htm>. Upon passing the written examination you will receive additional information.

Please be advised that once established, you must meet medical and physical fitness standards while employed in order to maintain your employment. Every two years, you will be required to undergo a medical and physical fitness assessment. This assessment will consist of a job related physical fitness test designed to simulate the physical demands of the duties that may be performed by police officer or fire fighters, and an assessment of your overall medical condition as it relates to your ability to perform the essential functions of your job. In order to assist you in meeting these standards, wellness programs will be made available to you that will provide you with information on maintaining your physical fitness and overall health and provide an assessment of key health indicators such as blood pressure and cholesterol levels. These standards are mandated by the provisions of Section 22D of Chapter 32 of the Massachusetts General Laws, as amended by Chapter 697 of the Acts of 1987.

### **Emergency Medical Technician**

All newly hired Walpole firefighters must be EMT/P at the time of hire. Failure to maintain EMT/P certification will result in termination of employment.

### **Massachusetts Fire Academy**

All Walpole firefighters must successfully complete the eleven-week State Firefighting Academy within the first year of employment. Failure to successfully complete the Fire Academy will result in termination of employment.

### **Education**

Associates Degree in Fire Science or related field is highly desirable. Certification as Firefighter I or II or graduation of the Massachusetts Firefighting Academy Recruit Training Program is strongly preferred; certification as an EMT/Paramedic is required.

### **Special Requirements**

Entry Level: Must be 18 years or older at the time of employment; must possess, or be able to obtain by time of hire, a valid State driver's license without record of suspension or revocation in any State; no felony convictions or disqualifying criminal histories within the past seven years; must be able to read and write the English language. Must comply with all applicable state laws and statutes.

### **Selection Guidelines**

Entry Level: Formal application; written examination; physical agility test; oral examination; medical examination; background verification and check; final selection.

### **Tools and Equipment Used**

Emergency medical aid unit, fire apparatus, fire pumps, hoses, and other standard firefighting equipment, ladders, first aid equipment, radio, pager, Computer System and telephones.

### **Physical Demands**

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is frequently required to stand; walk; use hands to finger, handle, or operate objects, tools, or controls; and reach with hands and arms. The employee is occasionally required to sit; climb or balance; stoop, kneel, crouch, or crawl; talk or hear; and taste or smell.

The employee must frequently lift and/or move up to 10 pounds and occasionally lift and/or move up to 175 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and the ability to adjust focus.

### **Work Environment**

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job.

Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee regularly works in outside weather conditions. The employee occasionally works near moving mechanical parts and in high, precarious places and is occasionally exposed to wet and/or humid conditions, fumes or airborne particles, toxic or caustic chemicals, risk of electrical shock, and vibration.

The noise level in the work environment is usually moderate, except during certain firefighting or EMT activities when noise levels may be loud.